

**CITY OF WOODBURY  
2100 RADIO DRIVE  
WOODBURY, MN 55125  
651-714-3600**

**MUNICIPAL LICENSE APPLICATION**

**MOBILE VENDOR LICENSE**

STATE OF MINNESOTA     )  
  ) ss  
COUNTY OF WASHINGTON )

To the City Council of the City of Woodbury in said County and State:

The undersigned hereby applies for a license to carry on the business of **MOBILE VENDOR** in the City of Woodbury, in said County and State, commencing from the date of City approval \_\_\_\_\_ and ending December 31, \_\_\_\_\_ subject to the laws of the State of Minnesota and the ordinances and codes of the City of Woodbury, and herewith tenders **\$35.00** as the license fee therefore.

DATE: \_\_\_\_\_

FIRM: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

APPLICANT'S SIGNATURE: \_\_\_\_\_

Attachment for Mobile Vendor License Application

DESCRIPTION OF VEHICLE:

1. Make: \_\_\_\_\_
2. Model: \_\_\_\_\_
3. Serial No.: \_\_\_\_\_
4. Minnesota Vehicle License No.: \_\_\_\_\_
5. License Number issued by the  
Commissioner of Agriculture for the sale of  
food \_\_\_\_\_
6. Owner's Name: \_\_\_\_\_  
Owner's Address: \_\_\_\_\_  
Owner's Signature: \_\_\_\_\_

COMPANY OWNERSHIP:

1. Owner's Name: \_\_\_\_\_
2. Owner's Address: \_\_\_\_\_  
\_\_\_\_\_
3. Tel. No.: \_\_\_\_\_
4. Authorized Signature: \_\_\_\_\_

TYPES OF CONFECTIONS OR OTHER GOODS, WHICH WILL BE SOLD FROM SAID  
VEHICLE: \_\_\_\_\_  
\_\_\_\_\_

PROPOSED HOURS AND ROUTES OF OPERATION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Minnesota Statute Section 176.182 as amended by the 1987 Legislature requires that ALL license holders present evidence of Workers' Compensation coverage. Please provide the information specified in the spaces provided, or certify the precise reason your business is excluded from compliance with the insurance coverage requirement for Workers' Compensation.**

Insurance Company Name: (NOT Insurance Agent) \_\_\_\_\_

Policy Number or Self-Insurance Permit Number: \_\_\_\_\_

Dates of Coverage: \_\_\_\_\_

**OR**

I am not required to have Workers' Compensation liability coverage because:

I have no employees covered by the law

Other (Specify) \_\_\_\_\_

**I HAVE READ AND UNDERSTAND MY RIGHTS AND OBLIGATIONS WITH REGARDS TO BUSINESS LICENSES, PERMITS AND WORKERS' COMPENSATION COVERAGE AND I CERTIFY THAT THE INFORMATION PROVIDED IS TRUE AND CORRECT.**

Date: \_\_\_\_\_

FIRM: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TEL. NO.: \_\_\_\_\_

AUTHORIZED PERSON: \_\_\_\_\_

APPROVAL DATE: \_\_\_\_\_

LICENSE NUMBER: \_\_\_\_\_

## **WOODBURY CITY CODE**

### **Chapter 11 LICENSES, PERMITS AND MISCELLANEOUS BUSINESS REGULATIONS\***

#### **ARTICLE V. MOBILE VENDORS\***

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**\*State law references:** Municipal authority to license and regulate transient dealers, Minn. Stat. § 412.221, subd. 19, § 437.02.

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##### **Sec. 11-71. Definition.**

In this article "mobile vendor" means any person who owns or operates a vehicle that is used to offer for sale, dispense or vend goods on the streets. "Mobile vendor" does not include a person who uses a vehicle to deliver, as distinguished from the offering for sale, goods or services directly to homes or establishments.  
(Code 1985, § 1506.03)

##### **Sec. 11-72. State license for vehicle.**

No mobile vendor shall use a vehicle in such business that is required by law to have a state vehicle license unless the vehicle is so licensed.  
(Code 1985, § 1506.03)

##### **Sec. 11-73. Permit.**

(a) Mobile vendors doing business in the city shall obtain a permit. A separate permit is required for each vehicle used.

(b) Application for a permit shall be made to the finance director/deputy clerk on a form to be provided by the city. The application shall describe the vehicle from which vending operations will be carried on and shall give the names of the persons interested in the business. It shall describe the types of goods which will be sold from the vehicle. The applicant shall also set forth the names of the insurers providing liability coverage on the vehicle and the amount of coverage carried and shall contain the proposed hours and routes of operation. The application shall be for a specific vehicle and shall contain the name, signature and address of the owner, a description of the vehicle including the serial number, the state vehicle license number, the make and model of the vehicle, and the number of the license issued by the state commissioner of agriculture for the sale of food.

(c) No permit shall be issued until the application is approved by the city administrator and the applicant has paid to the city the permit fee established by resolution of the city council.

(d) The permit shall be nontransferable and permits shall expire at the end of the calendar year for which it was issued.

(e) A permit may be revoked by the city council for violation of this article if the permittee has been given reasonable notice and opportunity to be heard.

(Code 1985, §§ 1506.03--1506.05, 1506.08; Ord. No. 1567, § 1567.04, 4-24-91)

#### Sec. 11-74. Vehicle insurance.

Every mobile vendor shall maintain liability insurance in the amount of at least \$100,000.00 for single injuries and \$300,000.00 for each accident, together with at least \$50,000.00 property insurance.

(Code 1985, § 1506.07)

#### Sec. 11-75. Operating hours and routes.

No mobile vendor shall operate except between 1:00 p.m. to 4:00 p.m. and 6:30 p.m. to 9:30 p.m. At least ten days before the commencement of operation the mobile vendor shall file with the chief of police a proposed route over which the vehicle will travel each day within the city. The vendor shall follow the route approved by the chief of police while operating within the city. Proposed changes shall be filed with the chief of police at least ten days in advance of making such changes. If the chief of police disapproves of such routes, the applicant may appeal the ruling of the chief to the city council for determination. Routes will be approved only if they minimize the hazard to persons who may be customers to such vehicle and minimize traffic difficulties which may arise out of operations.

(Code 1985, § 1506.06)

#### Sec. 11-76. Vehicle equipment.

Each vehicle used by a mobile vendor in his business must be equipped with flashing lights on both the front and rear of the vehicle clearly visible to on-coming traffic in full daylight.

(Code 1985, § 1506.07)

#### Sec. 11-77. Vehicle parking.

Vehicles used by mobile vendors must be parked at the curb while engaging in vending operations and vending shall be done only at the curb side of the vehicle.

(Code 1985, § 1506.07)

Secs. 11-78--11-90. Reserved.