

1. Agenda

Documents:

[FEB. 10, 2021 AGENDA.PDF](#)

2. Meeting Materials

Documents:

[FEB. 10, 2021 PACKET.PDF](#)



**City Council Workshop Meeting  
February 10, 2021**

**Following City Council Meeting  
Approximately 7:45 p.m.**

**Please note: Due to COVID-19, this City Council Workshop meeting is taking place virtually and at Woodbury City Hall in the Ash North and South Conference Rooms.**

**Members of the public may attend the meeting but will be required to comply with social distancing parameters as determined by the City. Members of the public may also join the meeting using a PC, Mac, iPad, iPhone or Android device.**

[Watch the Live Meeting](#)

**Public comments will be accepted during the meeting both in person and by using the link to the virtual meeting to join the meeting and then submit your questions via the online Q&A feature within the meeting.**

**Questions regarding the meeting will also be taken between the hours of 8:00 a.m. to 4:30 p.m. via email [council@woodburymn.gov](mailto:council@woodburymn.gov) or call 651-714-3524 and leave a voicemail message**

**Please note that all agenda times are estimates.**

### **Workshop Agenda**

- |           |    |   |       |
|-----------|----|---|-------|
| 7:45 p.m. | 1. | Commercial Vehicle Ordinance Review   | 21-34 |
| 8:15 p.m. | 3. | Administrator Comments and Updates <sup>1</sup>                             |       |
| 8:20 p.m. | 4. | Mayor and City Council Comments and Commission Liaison Updates <sup>1</sup> |       |
| 8:25 p.m. | 5. | Adjournment   |       |

<sup>1</sup> Items under comments and updates are intended to be informational or of brief inquiry. More substantial discussion of matters under comments and updates should be scheduled for a future agenda.

The City of Woodbury is subject to Title II of the Americans with Disabilities Act which prohibits discrimination on the basis of disability by public entities. The City is committed to full implementation of the Act to our services, programs, and activities. Information regarding the provision of the Americans with Disabilities Act is available from the City Administrator's office at (651) 714-3523. Auxiliary aids for disabled persons are available upon request at least 72 hours in advance of an event. Please call the ADA Coordinator, Clinton P. Gridley, at (651) 714-3523 (TDD (651) 714-3568)) to make arrangements.



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**City of Woodbury, Minnesota  
Office of the City Administrator**

**Council Workshop Letter 21-34**

**February 10, 2021**

**To: The Honorable Mayor and Members of the City Council**

**From: Clinton P. Gridley, City Administrator**

**Subject: Commercial Vehicle Ordinance Review**

**Summary**

At their March 27, 2019 meeting Council approved amendments to the Zoning Ordinance related to commercial vehicle parking in residential areas. The intent of the amendment was to provide standards for what type of commercial-grade vehicles are permitted in residential areas. Council has requested staff provide an update on enforcement activities since the adoption in 2019.

**Recommendation**

Staff is requesting to amend the Commercial Vehicle Ordinance to allow additional height allowances for vehicle attachments/modifications for racking, ladders and the like.

**Governance Mode**

Generative - Identifying key questions, anticipating future challenges, framing of issues, development of options. Problem-framing. What to pay attention to, what it means, and what to do about it. How does it fit with our mission, vision and values?

**Fiscal Implications**

There is no budget impact.

**Policy**

Chapter 24, Zoning Ordinance

**Public Process**

Planning Commission Workshop - November 5, 2018  
Planning Commission Workshop - December 3, 2018  
Planning Commission - February 25, 2019  
Public Hearing Notice Published - March 14, 2019  
Public Hearing- March 27, 2019  
Planning Commission Workshop- February 1, 2021

## **Background**

The City receives approximately 15 complaints a year related to commercial vehicles and equipment in residential areas. Prior to the adoption of the existing ordinance language in 2019, there was only a sole sentence in the ordinance that regulated commercial equipment in the City's residential areas. That language is below:

*No commercial equipment shall be parked or stored in a platted residential district or a public street except where loading, unloading, or rendering a service. This section does not apply to cars, pickup trucks, vans, and sport utility vehicles less than three quarter ton capacity.*

The 2019 adopted language intended to provide clear standards for communication and enforcement of the established community standard. A summary of the 2019 ordinance revision is below:

- Increased the maximum size commercial vehicle to  $\frac{3}{4}$  ton from  $\frac{1}{2}$  ton for modified pick-up trucks and vans.
- Permitted modifications including business signage, warning lights, ladder racks, plows and other exterior add-ons typically used in business or for business operations.
- Prohibited box and food trucks.
- Established a maximum height of eight feet for modified pick-up trucks and vans.

The existing commercial equipment ordinance was discussed at the Planning Commission workshop on February 1, 2021. The commission discussed the following:

- Reviewed and discussed that the existing ordinance does not regulate vehicle signage or vehicle color. Affirmed that this approach should continue.
- Identified an interest to further evaluating allowances for minor height increases for vehicle attachments such as racking, ladders, and the like.
- Generally affirmed the height maximum of eight (8) feet is reasonable.

Staff concurs with the Planning Commission and requests direction to draft ordinance language to allow additional height allowances for vehicle attachments/modifications for racking, ladders and the like.

Written By: Eric Searles, City Planner  
Approved Through: Janelle K. Schmitz, Community Development Director  
Attachments: Example Vehicle Exhibit

# Web examples of vehicles allowed

## COMMERCIAL VEHICLES ALLOWED



Standards  
Under 8' in Height  
Under ¾ Ton in Weight

# Web examples of vehicles not permitted

## COMMERCIAL VEHICLES NOT ALLOWED



Reason = Over 1 Ton



Reason = Over 1 Ton



Reason = Food Trucks Not Allowed



Reason = Over 1 Ton



Reason = Dump Vehicle



Reason = Over 1 Ton and 8 Feet in Height



Reason = Over 1 Ton and 8 Feet in Height



Reason = Over 1 Ton and 8 Feet in Height