

Minutes
Woodbury City Council
Wednesday, May 25, 2022

Pursuant to the due call and notice thereof, a regular meeting was duly held virtually and at the Woodbury City Hall, 8301 Valley Creek Road, on the 25th day of May 2022.

Call to Order

Mayor Anne Burt called the meeting to order at 7:00 p.m.

Mayor Burt welcomed those listening and attending. She said members of the public may attend the meeting but will be required to comply with social distancing parameters as determined by the City. Members of the public may also join the meeting using a PC, Mac, iPad, iPhone or Android device. Public comments will be accepted during the meeting both in person and by using the link to the virtual meeting to join the meeting and then submit your questions via the online Q&A feature within the meeting. Questions regarding the meeting will also be taken between the hours of 8:00 a.m. to 4:30 p.m. via email council@woodburymn.gov or call 651-714-3524 and leaving a voicemail message.

Pledge to Flag

Audience, staff, and Council pledged allegiance to the flag of the United States of America.

Roll Call

Upon roll call the following were present: Councilmembers Kim Wilson, Andrea Date, and Steve Morris. Mayor Ann Burt and Councilmember Jennifer Santini joined the meeting remotely. Absent: None

Others Present: Kimberlee K. Blaeser, City Clerk; Clinton Gridley, City Administrator; Eric Searles, Assistant Community Development Director/City Planner; and Chris Hartzell, Engineering Director.

Special Order of Business

No Items Scheduled

Open Forum

The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on subjects, which are not a part of the meeting agenda. Persons wishing to speak must complete a sign-up sheet prior to the start of the meeting. Give the sign-up sheet to any staff person. Speakers are limited to two minutes each. The Council will listen attentively to comments but, in most instances, will not respond at the meeting. Typically, replies to the concerns expressed will be made via letter or phone call within a week.

Jacqueline Krech, 4504 Wild Canyon Drive, stated she and her husband Brian are concerned about an elevated structure that is being built on a neighboring property. She added they have spoken with City Staff, and feel that the City Council should be made aware for purposes of a potential future City Ordinance. She provided documentation for the City Council's review.

Consent Agenda

All items listed under the consent agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote by roll call of a majority of the members present. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event, the items will be removed from the consent agenda and considered a separate subject of discussion by the Council.

Councilmember Wilson requested that Consent Agenda Item 6a be moved to Discussion.

Item A Approval of Council Minutes – May 11, 2022. This item was pulled from the Consent Agenda and moved to Discussion.

Item B To adopt the following resolution

Resolution 22-117

Resolution of the City of Woodbury, Washington County, Minnesota approving the City of Woodbury 2022 Annual Action Plan.

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- Item C To adopt the following resolution **Resolution 22-118**
- Resolution of the City of Woodbury, Washington County, Minnesota approving the Cooperative Construction Agreement with Minnesota Department of Transportation for traffic signal modifications and roadway improvements at the Intersection of TH 95 and Hudson Road and authorizing the Mayor and City Administrator to sign the Agreement.**
- Item D To adopt the following resolution **Resolution 22-119**
- Resolution of the City of Woodbury, Washington County, Minnesota authorizing acceptance of Coordinated Capital Improvement Program Grant from South Washington Watershed District for the Eagle Valley Golf Course Irrigation Pond Lining project.**
- To adopt the following resolution **Resolution 22-120**
- Resolution of the City of Woodbury, Washington County, Minnesota authorizing acceptance of Coordinated Capital Improvement Program Grant from South Washington Watershed District for the Storm Water BMP Maintenance projects.**
- To adopt the following resolution **Resolution 22-121**
- Resolution of the City of Woodbury, Washington County, Minnesota authorizing acceptance of Coordinated Capital Improvement Program Grant from South Washington Watershed District for the Bailey Lake Lift Station upgrades.**
- To adopt the following resolution **Resolution 22-122**
- Resolution of the City of Woodbury, Washington County, Minnesota authorizing acceptance of Coordinated Capital Improvement Program Grants from South Washington Watershed District for the Excavator Replacement and approving budget amendment.**
- To adopt the following resolution **Resolution 22-123**
- Resolution of the City of Woodbury, Washington County, Minnesota authorizing acceptance of Coordinated Capital Improvement Program Grant from South Washington Watershed District for the Salt Spreader Improvements.**
- Item E To adopt the following resolution **Resolution 22-124**
- Resolution of the City of Woodbury, Washington County, Minnesota authorizing execution of the intergovernmental agreement with Washington Conservation District for E.coli testing at Carver Lake Beach.**
- Item F To adopt the following resolution **Resolution 22-125**
- Resolution of the City of Woodbury, Washington County, Minnesota authorizing execution of the agreement with Metropolitan Council to participate in the Citizen-Assisted Monitoring Program.**
- Item G To adopt the following resolution **Resolution 22-126**
- Resolution of the City of Woodbury, Washington County, Minnesota accepting Metropolitan Council Water Efficiency Grant in the amount of \$40,000 and approving the associated budget amendment.**
- Item H To adopt the following resolution **Resolution 22-127**
- Resolution of the City of Woodbury, Washington County, Minnesota awarding the construction contract to McNamara Contracting, in the amount of \$1,276,339.86 for the Lake Road 4-3 Lane Conversion Project and authorizing the Mayor and City Administrator to sign said resolution.**
- To adopt the following resolution **Resolution 22-128**

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Resolution of the City of Woodbury, Washington County, Minnesota amending the Municipal State Aid Roadway Construction Fund Budget and associated transfers.

To adopt the following resolution

Resolution 22-129

Resolution of the City of Woodbury, Washington County, Minnesota authorizing the Mayor and City Administrator to execute an engineering consulting services contract with SEH, Inc., in the amount of \$118,500 for construction administration services for the Lake Road 4-3 Lane Conversion Project.

Item I

To adopt the following resolution

Resolution 22-130

Resolution of the City of Woodbury, Washington County, Minnesota awarding the construction contract to McNamara Contracting for the Edgewood Avenue Culvert Replacement project and authorizing the Mayor and City Administrator to sign said contract.

To adopt the following resolution

Resolution 22-131

Resolution of the City of Woodbury, Washington County, Minnesota amending the Street Reconstruction/Maintenance Fund and Storm Water Utility Fund Budgets for the Edgewood Avenue Culvert Replacement Project and authorization for additional use of funds from the Ramsey-Washington Metro Trunk Storm Sewer Fund.

Item J

To adopt the following resolution

Resolution 22-132

Resolution of the City of Woodbury, Washington County, Minnesota authorizing the Mayor and City Administrator to award and execute a contract with Michels Corporation for the Tower Drive (Well 6 and Well 7) Water Main Rehabilitation Project with a net bid of \$699,770.50 and approving a budget amendment for the additional expense to the Water and Sewer Utility Fund (Enterprise Fund) in the amount of \$274,724.60.

Item K

To adopt the following resolution

Resolution 22-133

Resolution of the City of Woodbury, Washington County, Minnesota rescinding Resolution 22-100, amending the assessment roll for the 2021 Roadway Rehabilitation Project and authorizing the Mayor and City Administrator to execute the Settlement Agreement between the City of Woodbury and KLLR Realty, LLC.

Item L

To adopt the following resolution

Resolution 22-134

Resolution of the City of Woodbury, Washington County, Minnesota authorizing acceptance of up to \$151,310 in grant funds from the MPCA to reimburse the City's expenses for implementation of communications and public engagement plan for LTWTP project and approving a budget amendment to the Water and Sewer Utility Fund (Enterprise Fund).

Item M

To adopt the following resolution

Resolution 22-135

Resolution of the City of Woodbury, Washington County, Minnesota awarding the contract for the 2022 Parks Pavement and Asset Replacement Project for Bid Items 1 through 5 and Bid Alternate 1 to Minnesota Roadways Company, with a net bid of \$625,663, authorizing the Mayor and City Administrator to sign said contract, and approving a budget amendment for additional expenditure to the Parks and Trails Replacement Fund in the amount of \$112,021.60.

Item N

To adopt the following resolution

Resolution 22-136

Resolution of the City of Woodbury, Washington County, Minnesota awarding the construction contract to American Liberty Construction, Inc. in the amount of \$417,500 for the Public Works Wash Bay Improvements Project and authorizing the Mayor and City Administrator to sign said contract.

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- Item O To adopt the following resolution **Resolution 22-137**
Resolution of the City of Woodbury, Washington County, Minnesota certifying delinquent utility bill/curb stop repair for 7714 Somerset Road to the Washington County Auditor.
- Item P To adopt the following resolution **Resolution 22-127**
Resolution of the City of Woodbury, Washington County, Minnesota authorizing to participate in the Performance Measurement Program established by the State of Minnesota and the Council on Local Results and Innovation.
- Item Q To adopt a motion approving the Settlement and Release Agreement between City of Woodbury and James Olsen.
- Item R To adopt a motion canceling and rescheduling regular and workshop meetings as outlined in Council Letter 22-167.
 1. Cancel the June 22, 2022 workshop and reschedule to June 29, 2022
 2. Cancel the June 29, 2022 regular meeting and reschedule to June 15, 2022
 3. Cancel the August 17, 2022 workshop and reschedule to August 24, 2022
 4. Cancel the August 24, 2022 regular meeting and reschedule to August 31, 2022
- Item S The abstract of bills includes payments made from the operating or project budgets for expenses of the city. The expenditures are from all funds of the city. Any purchased contracts requiring signature of the mayor and City Administrator is hereby approved. Staff recommends approval of the abstract of bills for May 6, 2022 in the amount of \$374,400.13 and May 13, 2022 in the amount of \$2,407,652.19

Councilmember Date moved, seconded by Councilmember Morris, to approve Consent Agenda items B-S.

Voting via voice:

Kim Wilson – aye
Andrea Date – aye
Steve Morris – aye
Jennifer Santini – aye
Anne Burt – aye

Public Hearings

A. CEC Entertainment, LLC dba Chuck E. Cheeses #792; 445 Commerce Drive, On Sale Wine and Beer Liquor License

Mayor Burt declared the public hearing open.

City Clerk Kim Blaeser reviewed an application for On Sale Wine and Beer Liquor License for Chuck E. Cheeses. A meeting will be scheduled with the business manager to discuss City policies. The application has been reviewed and approved by the City Attorney. City Staff recommends City Council approval of an on-sale liquor wine and beer liquor license to CEC Entertainment LLC, dba Chuck E. Cheese's #792 located at 445 Commerce Drive.

Mayor Burt moved, seconded by Councilmember Morris, to close the public hearing.

Voting via voice:

Kim Wilson – aye
Andrea Date – aye
Steve Morris – aye
Jennifer Santini – aye
Anne Burt – aye

Councilmember Morris moved, seconded by Councilmember Date, to approve an On Sale Wine and Beer Liquor License to CEC Entertainment, LLC dba Chuck E. Cheeses #792 located at 445 Commerce Drive.

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Voting via voice:

Kim Wilson – aye
Andrea Date – aye
Steve Morris – aye
Jennifer Santini – aye
Anne Burt – aye

B. Hazelwood Food and Drink, LLC; 9240 Hudson Road; On Sale Intoxicating Liquor License including Sunday and Patio Sales

Mayor Burt declared the public hearing open.

Ms. Blaeser reviewed an application for an on-sale intoxicating liquor license for Hazelwood Food and Drink, a new restaurant to be located at 9240 Hudson Road. A meeting will be scheduled with owners to review City Ordinances. The application has been reviewed and approved by the City Attorney. City Staff recommends approval of an on-sale intoxicating liquor license including Sunday and patio sales to Hazelwood Food and Drink LLC, 9240 Hudson Road.

Mayor Burt moved, seconded by Councilmember Morris, to close the public hearing.

Voting via voice:

Kim Wilson – aye
Andrea Date – aye
Steve Morris – aye
Jennifer Santini – aye
Anne Burt – aye

Councilmember Morris moved, seconded by Councilmember Date, to approve an On Sale Intoxicating Liquor License including Sunday and Patio Sales to Hazelwood Food and Drink, LLC located at 9240 Hudson Road.

Voting via voice:

Kim Wilson – aye
Andrea Date – aye
Steve Morris – aye
Jennifer Santini – aye
Anne Burt – aye

C. I-94 Logistics Center; Conditional Use Permit; Preliminary Plat; and Site and Building Plan; Project No. 01-2022-00486 and Wooddale Heights Final Plat; Project No. 01-2022-00488

Mayor Burt declared the public hearing open.

Assistant Community Development Director/City Planner Eric Searles reviewed an application for a warehouse and distribution use for 1-3 tenants with a future tenant mix of 95% warehouse and 5% office. The distribution center would be located on over 400 acres of Places To Work land, south of the I-94 corridor. A preliminary plat creates a lot over 33 acres and a future outlot site A to the west at 29.3 acres. The City acquired two areas for parkland dedication through the 2010 pre-development agreement with Dale Properties.

Mr. Searles stated a Conditional Use Permit (CUP) required for distribution centers greater than 100,000 square feet.

Mr. Searles stated a pedestrian network is proposed to provide access to public spaces to the south as well as trail network along Hudson Road and Settlers Ridge Parkway. Main access to the property would be a signalized intersection on Hudson Road, with an additional access on Hudson Road, as well as private drive employee and truck access.

Mr. Searles stated the application proposes building with different colors and textures to break up scale and create visual interest. Corner entries will have storefront glass as visual focal point of the building. A screening plan utilizes precast walls to soften the impact of onsite truck traffic and storage. There is a parking requirement of 346 spaces and the applicant proposes 400 spaces. City Staff recommends that parking be reviewed regularly and proof of parking be utilized as tenant become known.

Planning Commissioner Sathyamohan Gavgagi stated the Planning Commission discussed the fact that there is not much residential use in this area, and the other projects in this area complement each other. The Planning Commission discussed energy efficiency and sustainability measures that could be incorporated.

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Mr. Searles stated the Planning Commission approved the application by a 7-0 vote, and City Staff recommends City Council approval of the application.

Mayor Burt moved, seconded by Councilmember Morris, to close the public hearing.

Voting via voice:

Kim Wilson – aye
Andrea Date – aye
Steve Morris – aye
Jennifer Santini – aye
Anne Burt – aye

Mayor Burt stated she appreciates the proof of parking information.

Councilmember Wilson asked whether the access point will be a right in/right out only if Hudson Road is converted to 4 lanes. She asked whether sidewalks will be privately maintained but available for public access. Mr. Searles confirmed these points.

Councilmember Wilson stated she feels that the northeast quadrant is turning into an industrial park. She added she spoke with a concerned resident. She asked how much warehouse use the City will be putting there.

Mr. Searles stated the 2040 Comprehensive Plan provided recommendations for moving forward with industrial and warehouse uses. He added it is difficult to predict future use and tenant mixes, but it is anticipated that there will be a mixture of warehouse and light industrial.

Councilmember Wilson asked whether there will be overnight parking at this facility. Mr. Searles stated the Ordinance permits overnight truck parking as long as it is screened. He added layovers for drivers or employees is not allowed in the Ordinance.

Councilmember Morris asked whether there are idling restrictions in the Ordinance. Mr. Searles stated there is not an Ordinance but this issue would be addressed if a nuisance is triggered, which he does not anticipate in this case.

Councilmember Morris stated the future connection to Karen Drive will be adjacent to a storm water management area. He added, from an elevation standpoint, truck traffic using that access point should not be permitted. Mr. Searles agreed, adding it is not anticipated that this will be a truck route. He added the cul-de-sac in Karen Drive can be utilized for additional employee parking if necessary.

Councilmember Morris asked when the roadway will be expanded. Mr. Searles stated the final intensity of the developments is not known, although there is a scenario that could require improvements in 2030. He added, based on traffic studies, City Staff anticipates improvements will not need improvements until after 2040. He added construction of future Eastview Road which will drastically change some of the existing traffic patterns.

Councilmember Morris requested clarification regarding a potential intersection on I-94 at this area. Mr. Searles stated the City reviewed a possible intersection 10 years ago, and there was insufficient support for those improvements.

Councilmember Morris expressed concern regarding unintended consequence for residents trying to access I-94 via Hudson Road and Manning Road intersections.

Mr. Searles stated City Staff have studied this area and continue to update traffic studies to determine roadway needs, and peak drive times for these development uses are off peak for residential trips.

Councilmember Date requested clarification regarding percentages of building materials. Mr. Searles stated the development is proposed to be 100% Class 1 and Class 2 materials.

Councilmember Date asked whether consideration has been given to sustainability measures. She added there is a huge roof and a lot of impervious surface.

Mr. Searles stated City Staff have discussed the use of the roof space with the applicant, and rooftop solar is a potential future opportunity.

Councilmember Date stated it is exciting to see the plan for the northeast area come together, bringing businesses and jobs to Woodbury. She stressed the importance of limiting parking to only what is needed to reduce impervious surface.

Councilmember Morris asked whether the plans have been shared with the Met Council for potential public transit considerations. Mr. Searles stated that has not yet been identified but will be under consideration as types of work and tenants are identified.

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Councilmember Santini asked how often the City intends to pursue speculative developments, in which the tenant and types of work are not known. Mr. Searles stated the northeast area is new as it relates to these light industrial warehouse spaces. He added it is necessary for builders to provide the space so users can occupy it.

Councilmember Wilson requested clarification regarding a potential stop light at the Eastview connection to Manning as traffic increases. Mr. Searles stated it is anticipated that Eastview Road and Settlers Ridge Parkway will be a signalized intersection in the future, as well as Eastview Road and Manning Avenue.

Councilmember Wilson asked when this will happen and what residents will do in the meantime. Mr. Searles stated the connection is anticipated to be constructed as part of Phase 3, to begin around 2027, although that can certainly change. In the interim, Settlers Ridge will continue to serve residential needs, and with construction times, it will be potentially 18 months before any new traffic is seen in this area. Hudson Road on the north side of I-94 also provides significant opportunity for access to Manning and Woodbury Drive during peak time.

Councilmember Wilson asked whether the expansion of Hudson Road is being considered now while the businesses have an opportunity to contribute to the expansion. She stressed the importance of being proactive on these developments. Mr. Searles stated initial studies assumptions regarding number of trips are conservative, and a 2-lane roadway can handle between 12,000-15,000 trips per day, providing significant capacity for traffic increase from current counts. He added there would be a cost for improvements for roadway expansions and replacement over time. He noted City Staff's goal is to mitigate impact to taxpayers by not pre-building unnecessary intersections that will need to be maintained and rebuilt.

Councilmember Wilson asked whether these developers are contributing to the rebuilding of the roadway. Mr. Searles stated the overall capacity has been afforded by activity at the Project Belle site. He added City Staff will monitor traffic as future developments come in to determine thresholds, and an expansion may be necessary, or a collection of financial securities from tenants.

Councilmember Wilson asked whether the developers are contributing to the roadway project. Mr. Searles stated they are not, as the overall landowner worked with Project Belle and has not directly participated in costs. He added improvements will serve the entire northeast area and financed by Project Belle.

Mayor Burt asked whether there are plans for a signalized intersection at Hudson Road and Manning Avenue. Mr. Searles confirmed this, stating improvements are planned to add capacity to the intersection as part of the Project Belle development, and will take place this summer 2022.

Councilmember Morris moved, seconded by Councilmember Date,

To adopt the following resolution

Resolution 22-139

Resolution of the City of Woodbury, Washington County, Minnesota approving the -94 Logistics Center Conditional Use Permit (CUP) and adopting findings of fact.

Voting via voice:

Kim Wilson – aye
Andrea Date – aye
Steve Morris – aye
Jennifer Santini – aye
Anne Burt – aye

Councilmember Morris moved, seconded by Councilmember Date,

To adopt a motion approving the Preliminary Plat and Site and Building Plan Project No. 01-2022-00486 subject to the conditions as outlined in Council Letter 22-170.

1. The Site Plan approval shall expire one year from the date of City Council approval unless a building permit has been requested or a time extension has been granted.
2. All requirements and conditions of the Northeast Area AUAR as they relate to this site shall remain in full force and effect as determined by the City.
3. The Preliminary Plat approval shall expire six months from the date of the City Council approval unless a Final Plat has been requested or a time extension granted by the City Council.
4. Prior to the issuance of a land disturbance permit, final drainage, utility, and stormwater plans shall be approved by the Engineering Department.
5. Prior to the issuance of a building permit, the Applicant shall submit a materials board. All final building materials shall be approved by the Planning staff in writing.

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6. Prior to the application of building materials, the Applicant shall construct sample material mock-ups on-site. The mock-ups shall be approved by the Planning staff.
7. Prior to the issuance of a building permit, the Applicant shall execute an approved Operations and Maintenance Plan for all onsite infrastructure.
8. Prior to the issuance of a building permit, the Applicant shall provide a snow removal and storage plan detailing how snowfalls will be accommodated on site.
9. All fencing and retaining wall materials shall be complementary to the building materials and shall be approved in writing by the Planning Division prior to issuance of a building permit. Retaining walls greater than four (4) feet in height shall be engineered and detailed calculations should be submitted to the City.
10. All lights shall be shoebox style, downward directed, with LED lamps with flush lenses. Other than wash or architectural lighting, attached security lighting shall be shoebox style, downward directed with flush lenses. In addition, any lighting under canopies (i.e. building entries) shall be recessed and use a flush lens.
11. All HVAC and other roof- or ground-mounted equipment shall be hidden from view with materials that match materials and colors used on the building.
12. Any future trash enclosures shall utilize city approved gates and be constructed on three sides using the same materials and patterns used on the building. Locations shall be approved by the Planning Division.
13. No exterior storage shall be permitted.
14. The Final Plat shall be approved by the City Council and released for recording prior to the issuance of a building permit.
15. This approval does not include signage. A separate sign permit shall be required.
16. All drive aisles shall have a minimum width of 25 feet.
17. Heavy duty silt fence and adequate erosion control around the entire construction site shall be required and maintained by the Applicant during construction to ensure that sediment and stormwater do not leave the project site.
18. All disturbed boulevards shall be restored with turf. The property owner shall mow and maintain to the curb of all public streets.
19. All onsite sanitary sewer, watermain and storm sewer facilities installed to accommodate the site are private and shall be the Developer's responsibility for the design, installation, maintenance, repair, replacements, operation, protection, etc. All utility inspections shall be coordinated with the City's Building Inspections Division.
20. The Applicant shall be responsible for obtaining a land disturbance permit from the City's Engineering Department prior to the commencement of any site activities as well as any necessary right-of-way permits.
21. Prior to issuance of a building permit, the Applicant shall submit a plan identifying placement of no less than four (4) inches of an acceptable topsoil mix as determined by Planning staff.
22. Prior to installation of sod, the Applicant shall provide written verification that a minimum of four (4) inches of topsoil has been placed throughout the site. Prior to installation of the sod, the City shall inspect and approve the placement of the topsoil in writing.
23. Prior to the release of the building permit, a landscape financial security shall be submitted for at least 150 percent of the estimated cost of landscaping including sod. The landscaping plan shall meet all landscaping ordinance requirements including canopy coverage and tree and species diversification.
24. Prior to the issuance of a building permit, staff shall review and approve the final materials for all onsite screen walls. Screen walls shall match design of the principle structure and be designed for long term maintenance.
25. Prior to the release of the Final Plat for recording, staff shall finalize the tree replacement calculations and method of achieving replacement or payment in lieu. Planting within a City park shall be coordinated with Parks Maintenance.
26. The Applicant shall be responsible for obtaining any other permits necessary from other agencies, MPCA, MnDOT, watershed, etc. prior to the start of any site activities.
27. The Applicant shall be responsible for protecting the proposed on-site storm sewer infrastructure and components and any existing storm sewer from exposure to any and all stormwater runoff, sediments and debris during all construction activities. Temporary stormwater facilities shall be installed to protect the quality aspect of the proposed and existing stormwater facilities prior to and during construction activities. Maintenance of any and all temporary stormwater facilities shall be the responsibility of the Applicant.
28. This project shall require a General Stormwater Permit from the MPCA since more than one acre of land will be disturbed. In addition, a Stormwater Pollution Preventive Plan (SWPPP) shall be included on the Grading and Erosion Control Plan along with Best Management Practices (BMPs) such as concrete washout area, temporary sediment basins, stabilization methods for exposed areas, etc. These BMPs shall be clearly identified on the plan. The plan shall include permittee and inspector contact information.
29. Prior to the issuance of a land disturbance permit, final drainage, utility, and stormwater plans shall be approved by the Engineering Department.
30. Grades at all intersections where a vehicle must stop shall be 1.0 percent or less for at least 100 feet from the stop location or an alternate standard approved by the Engineering staff in writing.
31. Prior to the approval of the Final Plat, all right-of-way widths and street names shall be reviewed and approved in writing by the Planning staff. All required right-of-way and easements shall be dedicated to the City at no cost and free of encumbrances.
32. Concrete driveway aprons shall be required at the intersections with City streets as per City detail plates and specification.
33. Prior to the issuance of a land disturbance permit, the Applicant shall submit a revised plan that shows the trail connection on the east side of the side connecting into the trail network on the Black Diamond site to the south.
34. The Applicant shall be responsible for installing the sidewalks within the project. Subsequent to installation, the sidewalks within the project and shall be maintained by the property owner. Such maintenance shall include but not be limited to promptly removing ice and snow, other obstructions, and repair and replacement as necessary to ensure the safe passage of pedestrians. This includes sidewalk connections located within the right-of-way that ultimately connect to the City trail system.

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35. Prior to the issuance of a land disturbance permit, a final stormwater management plan shall be reviewed and approved, in writing, by the City Engineer and the Watershed District.
36. The Applicant shall be financially responsible for all applicable water, sanitary sewer and storm sewer area and connection charges. Rates applied shall be those in effect at the time of Final Plat approval and shall be memorialized in the Development Agreement.
37. All public utility improvements and connections to the public systems shall be designed by the City in accordance with all City standard specifications, standard detail plates and standard plans. Easements and right-of-way necessary to accommodate public street and utility improvements will be determined by the final design and shall be shown on the Final Plat.
38. All rights-of-way, easements and outlots shall be kept free of plantings, retaining walls, signage, etc. that would affect their intended purpose.
39. The Applicant shall be financially responsible for any cost incurred for removal and/or relocation of existing small utilities, utility poles, undergrounding existing overhead electric utilities and other associated private utilities adjacent to and within the development and/or related to the public improvements needed to service the development.
40. Street lights shall be required to be installed by the Applicant, at their cost, as directed by the City.
41. The location of landscaping irrigation lines shall be shown on the utility plan for irrigation of medians or at locations where irrigation lines cross public streets.
42. Prior to the issuance of a building permit, the Applicant shall design a common outdoor space for shared use.
43. Prior to the issuance of a building permit, the Applicant shall identify locations for bike racks to be installed onsite.
44. The irrigation system shall be designed to meet the following design requirements: • System must be designed by a certified irrigation contractor. • The system, including pumps, controllers, connections and irrigation line placement must be submitted for review and approval, in writing, by City staff. • Private irrigation wells as a back-up irrigation source are not permitted. • Irrigation heads shall be placed a minimum six (6) inches from back of curb, trail, sidewalk, or other hard surface. • EPA WaterSense approved smart controllers shall be used. The controller shall be approved by Engineering Staff in writing. • MP rotator heads or equivalent shall be used throughout.

Voting via voice:

Kim Wilson – aye
Andrea Date – aye
Steve Morris – aye
Jennifer Santini – aye
Anne Burt – aye

Councilmember Morris moved, seconded by Councilmember Date,

To adopt a motion approving the Final Plat for Wooddale Heights and authorizing the City Administrator and Mayor to execute the Development Agreement/Builder Agreement, Project No. 01-2022- 00488 subject to the Final Plat conditions as outlined in Council Letter 22-170.

1. The Final Plat shall include all necessary easements to match the utility plans.
2. This Final Plat approval shall be contingent on meeting all required findings of Section 21-16 of the Woodbury City Code.
3. Prior to the release of the Final Plat, a Development Agreement or Builder Agreement shall be executed.
4. The Developer shall be financially responsible for 100 percent of all storm sewer, sanitary sewer and water main area and connection charges applicable to the property.
5. Plat approval and release shall be conditional on adherence to all requirements of the city attorney, including, but not necessarily limited to, any express requirements contained in the city attorney's plat opinion.
6. All permanent easements and rights-of-way (ROW) necessary for existing and proposed street and utility improvements within the plat boundary shall be granted to the City at no cost or paid for by the Developer.
7. All standard front, rear and side yard lot easements shall be shown on the plat. Standard front and rear yard easements are 10 feet and side yard easements are five (5) feet. Where public utilities are adjacent to side or rear lot lines, easements shall be a minimum of 10 feet wide on each side of the lot line. If the utilities are deeper than 10 feet, the easement width for each lot is calculated at a 1:1 depth-to-width ratio from the centerline of the utility. The easement width must then be adjusted to the nearest five-foot increment. If additional easements are not provided, then the layout of the watermain shall be adjusted.
8. The Final Plat shall be recorded prior to issuance of a building permit.

Voting via voice:

Kim Wilson – aye
Andrea Date – aye
Steve Morris – aye
Jennifer Santini – aye
Anne Burt – aye

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D. Royal Gateway; Planned Unit Development; Conditional Use Permit; Preliminary Plat and Site and Building Plan; Project No. 01-2022-00491

Mayor Burt declared the public hearing open.

7-d Royal gateway

Mr. Searles reviewed an application for a 435,000 square foot business campus district west of Manning Avenue and north of Hudson Road, that will have 4-8 tenants in an 85% warehouse, 10% light industrial and 5% office use building. Park dedication has been satisfied for this use. The application includes a Planned Unit Development for the light industrial parking code and 65% Class I material for non-residential facing structures. City staff identified factors that necessitate 65% class 1 materials to allow for both class 1 and 2, which will allow the developer to use precast materials for the project. In return for flexibility, the applicant will remove an existing billboard on site and provide land, grading and access for the frontage road.

Mr. Searles stated a condition of approval is a requirement for trail connections from sidewalks on the south to the trail along north side of Hudson Road. The PUD requires 476 parking spaces, and the site plan identifies 497 parking spaces. The main access point will be signalized, and provide interconnection between the east and west properties, with 2 secondary entrances to the north. Orientation of the buildings will provide screening for trucks on site, and a robust landscape plan will be created including evergreen plantings to screen corridors. The proposed industrial warehouse building would be constructed of 100% Class 1 and Class 2 materials including glass panels and windows throughout the elevations.

Mr. Searles stated the application was reviewed by the Planning Commission at their May 16, 2022 meeting and recommended City Council approval by a 7-0 vote.

Commissioner Gavvagi stated the Planning Commission reviewed trailer traffic and water contamination, and a possible water refinement process. He added this will be a visible transition area as a gateway along the freeway and the appearance of the structure has to be much better.

Mayor Burt moved, seconded by Councilmember Morris, to close the public hearing.

Voting via voice:

Kim Wilson – aye
Andrea Date – aye
Steve Morris – aye
Jennifer Santini – aye
Anne Burt – aye

Mr. Searles stated this project will be developed without the use of tax incentives. He added there could be a future request, but City Staff is confident that “places to work” uses will be developed without taxpayer subsidy. He noted, as an example, there were significant contributions related to Project Belle of \$12 million in infrastructure improvements to support their facility and utilities needs.

Councilmember Morris requested clarification regarding a mixed-use parcel northeast of Eastview Road and Manning Avenue. Mr. Searles stated it is anticipated that parcel will be developed for multi-family use.

Councilmember Morris asked whether there are any parcels in this area that are zoned “light commercial. Mr. Searles stated it is not anticipated that significant commercial development will occur at that location due to the distance from Manning Avenue.

Councilmember Morris requested clarification regarding snow removal and trash enclosures. Mr. Searles stated details regarding location and type of trash enclosures has not been determined as the location of tenant spaces has not been established. He added those details will be identified in conditions once space needs are clarified.

Councilmember Morris asked whether trash enclosures will need to match building materials. Mr. Searles stated the materials can be complimentary rather than the actual precast materials.

Councilmember Date stated other developers, including the Kindeva development, requested flexibility in building materials in exchange for trade-offs. Mr. Searles stated 100% Class 1 and Class 2 materials are still used. He added the trade-off for Kindeva was removal of a billboard on the site.

Councilmember Date asked for clarification regarding the service road would that continue through to the development to the west. Mr. Searles stated it is not anticipated that the service road will connect on the north due to development patterns to the west.

Councilmember Wilson asked who owns the billboards. Mr. Searles stated the billboards are owned by the landowner under contract, Dale Properties.

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Councilmember Wilson asked whether the frontage road will not connect to Manning Avenue. Mr. Searles confirmed this.

Councilmember Wilson asked whether there be stormwater management on that side of the road. Mr. Searles confirmed there will be 2 stormwater basins on the east side.

Councilmember Wilson infrastructure improvements for other projects were done because the facilities were going in and would not have been otherwise needed. Mr. Searles confirmed this.

Councilmember Wilson requested clarification regarding the mixed use on the south lot. Mr. Searles stated the mixed-use designation allows for development up to 15 units per acre, but also either vertical integration of commercial use or horizontal. He added it could be a mix of residential and commercial, but that is not required.

Councilmember Wilson asked whether development on the south lot is anticipated any time soon. Mr. Searles stated there could be development activity on that property in the near term.

Councilmember Wilson asked how traffic would access Manning Avenue. Mr. Searles stated a right of way was preserved for a future access point at this location as part of Project Belle. He added it could be a traffic signal depending upon warrants and would be wholly served by Manning Avenue.

Councilmember Wilson asked whether the frontage road be privately maintained. Mr. Searles confirmed this.

Councilmember Wilson requested clarification regarding percentages of Class 1 and Class 2 building materials. Mr. Searles stated Class 1 materials are brick, glass and stone, and copper. He added buildings of this scale tend to appear institutional or correctional when only Class 1 materials are used. He noted pre-cast materials are more flexible for these types of projects.

Councilmember Wilson reiterated concern about traffic patterns for drivers on Hudson Road.

Councilmember Date moved, seconded by Councilmember Morris,

To adopt the following resolution

Resolution 22-140

Resolution of the City of Woodbury, Washington County, Minnesota approving Royal Gateway Conditional Use Permit (CUP) and adopting findings of fact.

Voting via voice:

Kim Wilson – aye
Andrea Date – aye
Steve Morris – aye
Jennifer Santini – aye
Anne Burt – aye

Councilmember Date moved, seconded by Councilmember Morris,

To adopt a motion approving the Planned Unit Development, Preliminary Plat and Site and Building Plan, Project No. 01-2022- 00491 subject to the conditions as outlined in Council Letter 22-171.

1. The Site Plan approval shall expire one year from the date of City Council approval unless a building permit has been requested or a time extension has been granted.
2. All requirements and conditions of the Northeast Area AUAR as they relate to this site shall remain in full force and effect as determined by the City.
3. The Preliminary Plat approval shall expire six months from the date of the City Council approval unless a Final Plat has been requested or a time extension granted by the City Council.
4. Prior to the issuance of a land disturbance permit, the Applicant shall receive written approval by the City Engineer of an updated grading plan which identifies grading and subgrade improvements, to meet City identified design standards, of the frontage road adjacent to the ROW of Interstate 94.
5. Prior to the issuance of a land disturbance permit, the Applicant shall receive written approval from the Engineering Division of a proof of concept grading plan that identifies the design of the shared north/south access drive located along the west property line is designed to provide acceptable access for the property to the west. The grading plan shall also address pipeline conflicts and issues.
6. Prior to the issuance of a land disturbance permit, the Applicant shall record a cross access easement agreement which allows perpetual use and access by the future development property to the east and west of the site. The easement shall allow for use and connection to the proposed western private drive, including the future frontage private road south of I-94, which connects with Hudson Road. The City Attorney shall review and approve the form and content of the cross easement prior to recording.

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7. Prior to the issuance of a land disturbance permit, all plans shall identify a minimum of 1.5 feet of freeboard from the 100 year HWL for all City identified stormwater facilities.
8. Prior to the issuance of a building permit, the Applicant shall submit a materials board. All final building materials shall be approved by the Planning staff in writing.
9. Prior to the application of building materials, the Applicant shall construct sample material mock-ups on-site. The mock-ups shall be approved by the Planning staff.
10. Prior to the issuance of a building permit, the Applicant shall execute an approved Operations and Maintenance Plan for all onsite infrastructure.
11. Prior to the issuance of a building permit, the Developer shall provide a snow removal and storage plan detailing how snowfalls will be accommodated on site.
12. All fencing and retaining wall materials shall be complementary to the building materials and shall be approved in writing by the Planning Division prior to issuance of a building permit. Retaining walls greater than four (4) feet in height shall be engineered and detailed calculations should be submitted to the City.
13. All lights shall be shoebox style, downward directed, with LED lamps with flush lenses. Other than wash or architectural lighting, attached security lighting shall be shoebox style, downward directed with flush lenses. In addition, any lighting under canopies (i.e. building entries) shall be recessed and use a flush lens.
14. All HVAC and other roof- or ground-mounted equipment shall be hidden from view with materials that match materials and colors used on the building.
15. Any future trash enclosures shall utilize city approved gates and be constructed on three sides using the same materials and patterns used on the building. Locations shall be approved by the Planning Division.
16. No exterior storage shall be permitted.
17. The Final Plat shall be approved by the City Council and released for recording prior to the issuance of a building permit.
18. This approval does not include signage. A separate sign permit shall be required.
19. All drive aisles shall have a minimum width of 25 feet.
20. Heavy duty silt fence and adequate erosion control around the entire construction site shall be required and maintained by the Developer during construction to ensure that sediment and stormwater does not leave the project site.
21. All disturbed boulevards shall be restored with turf. The property owner shall mow and maintain to the curb of all public streets.
22. Prior to the issuance of a land disturbance permit, the Applicant shall provide a plan which identifies the planting plan and long-term maintenance of the onsite stormwater basins and the wetland. Components of the long-term maintenance plan shall be included in the operations and maintenance agreement.
23. All onsite sanitary sewer, watermain and storm sewer facilities installed to accommodate the site are private and shall be the Developer's responsibility for the design, installation, maintenance, repair, replacements, operation, protection, etc. All utility inspections shall be coordinated with the City's Building Inspections Division.
24. The Applicant shall be responsible for obtaining a land disturbance permit from the City's Engineering Department prior to the commencement of any site activities as well as any necessary right-of-way permits.
25. Prior to the issuance of a land disturbance permit, the Applicant shall submit a revised landscaping plan that identifies additional evergreen landscaping to screen site lines of the loading docks from the property corners.
26. Prior to issuance of a building permit, the Applicant shall submit a plan identifying placement of no less than four (4) inches of an acceptable topsoil mix as determined by Planning staff.
27. Prior to installation of sod, the Applicant shall provide written verification that a minimum of four (4) inches of topsoil has been placed throughout the site. Prior to installation of the sod, the City shall inspect and approve the placement of the topsoil in writing.
28. Prior to the release of the building permit, a landscape financial security shall be submitted for at least 150 percent of the estimated cost of landscaping including sod. The landscaping plan shall meet all landscaping ordinance requirements including canopy coverage and tree and species diversification.
29. Prior to the release of the Final Plat for recording, staff shall finalize the tree replacement calculations and method of achieving replacement or payment in lieu. Planting within a City park shall be coordinated with Parks Maintenance.
30. The Applicant shall be responsible for obtaining any other permits necessary from other agencies, MPCA, MnDOT, watershed, etc. prior to the start of any site activities.
31. The Applicant shall be responsible for protecting the proposed on-site storm sewer infrastructure and components and any existing storm sewer from exposure to any and all stormwater runoff, sediments and debris during all construction activities. Temporary stormwater facilities shall be installed to protect the quality aspect of the proposed and existing stormwater facilities prior to and during construction activities. Maintenance of any and all temporary stormwater facilities shall be the responsibility of the Applicant.
32. This project shall require a General Stormwater Permit from the MPCA since more than one acre of land will be disturbed. In addition, a Stormwater Pollution Preventive Plan (SWPPP) shall be included on the Grading and Erosion Control Plan along with Best Management Practices (BMPs) such as concrete washout area, temporary sediment basins, stabilization methods for exposed areas, etc. These BMPs shall be clearly identified on the plan. The plan shall include permittee and inspector contact information.
33. Prior to the issuance of a land disturbance permit, final drainage, utility, and stormwater plans shall be approved by the Engineering Department.
34. Grades at all intersections where a vehicle must stop shall be 1.0 percent or less for at least 100 feet from the stop location or an alternate standard approved by the Engineering staff in writing.
35. Prior to the approval of the Final Plat, all right-of-way widths and street names shall be reviewed and approved in writing by the Planning staff. All required right-of-way and easements shall be dedicated to the City at no cost and free of encumbrances.

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36. Concrete driveway aprons shall be required at the intersections with City streets as per City detail plates and specification.
37. The Developer shall be responsible for installing the sidewalks within the project. Subsequent to installation, the sidewalks within the project and shall be maintained by the property owner. Such maintenance shall include but not be limited to promptly removing ice and snow, other obstructions, and repair and replacement as necessary to ensure the safe passage of pedestrians. This includes sidewalk connections located within the right-of-way that ultimately connect to the City trail system.
38. Prior to the issuance of a land disturbance permit, a final stormwater management plan shall be reviewed and approved by the City and the Watershed District.
39. The Applicant shall be financially responsible for all applicable water, sanitary sewer and storm sewer area and connection charges. Rates applied shall be those in effect at the time of Final Plat approval and shall be memorialized in the Development Agreement.
40. All public utility improvements and connections to the public systems shall be designed by the City in accordance with all City standard specifications, standard detail plates and standard plans. Easements and right-of-way necessary to accommodate public street and utility improvements will be determined by the final design and shall be shown on the Final Plat.
41. All rights-of-way, easements and outlots shall be kept free of plantings, retaining walls, signage, etc. that would affect their intended purpose.
42. The Applicant shall be financially responsible for any cost incurred for removal and/or relocation of existing small utilities, utility poles, undergrounding existing overhead electric utilities and other associated private utilities adjacent to and within the development and/or related to the public improvements needed to service the development.
43. Street lights shall be required to be installed by the Developer, at their cost, as directed by the City.
44. The location of landscaping irrigation lines shall be shown on the utility plan for irrigation of medians or at locations where irrigation lines cross public streets.
45. Prior to the issuance of a building permit, the Applicant shall design a common outdoor space for shared use.
46. Prior to the issuance of a building permit, the Applicant shall identify locations for bike racks to be installed onsite.
47. No staging and/or parking of trucks or trailers shall be permitted outside of the shared truck courtyard.
48. The Applicant shall add evergreen trees throughout the landscaping plan.
49. The irrigation system shall be designed to meet the following design requirements: • System must be designed by a certified irrigation contractor. • The system, including pumps, controllers, connections and irrigation line placement must be submitted for review and approval, in writing, by City staff. • Private irrigation wells as a back-up irrigation source are not permitted. • Irrigation heads shall be placed a minimum six (6) inches from back of curb, trail, sidewalk, or other hard surface. • EPA WaterSense approved smart controllers shall be used. The controller shall be approved by Engineering Staff in writing. • MP rotator heads or equivalent shall be used throughout.

Voting via voice:

Kim Wilson – aye
Andrea Date – aye
Steve Morris – aye
Jennifer Santini – aye
Anne Burt – aye

Discussion

8A. Parks and Natural Resources Commission Recommendation to Elevate Environmental Stewardship as a Strategic Initiative 22-172

Greta Bjerkness, Chair of the Parks and Natural Resources Commission, read a statement requesting that the City Council elevate environmental stewardship for the City of Woodbury. The mission and role of the Commission is to advise the City Council on issues related to natural resources that affect Woodbury's citizens. Environmental stewardship and climate action have been discussed by the Commission and with residents.

Chair Bjerkness presented a formal letter from the Commission outlining events that create the necessity for a strategic initiative. Residents are ready for the City to take meaningful, urgent action on environmental stewardship. The Commission's request is twofold: allocate resources to develop action plan; and allocate resources and provide guidance on how residents can take meaningful action at individual and household levels. These actions will provide the City and City Staff with resources to ensure the City continues to protect the environment and maintain the very things that make Woodbury a superb community in which to live.

Chair Bjerkness requested, on behalf of the Parks and Natural Resources Commission, that the City Council elevate environmental stewardship as a strategic initiative for the City of Woodbury.

Joe Ward, 7817 Somerset Circle, presented a letter signed by over 50 supporters of this initiative to provide action plans to care for the environment. He added clean, sustainable drinking water is only part of the pressing environmental issues. He noted the initiative would fund a necessary community-wide prioritization and planning process.

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Dana Boyle, 1565 Tamberwood Trail, stated she is a volunteer steward at the Tamarack Nature Preserve, a public facing naturalist project staffed by volunteers conducting tours and working closely with Woodbury City Staff to enhance the trails system. The Nature Preserve was featured in 2021 in Natural History Magazine, as it is one of only 3 naturally occurring bog fens in the United States, which makes it extremely important to protect and preserve.

Ms. Boyle stated a designated climate action plan would look at ways to protect such sites and provide long term solutions, while serving as a directive for many City initiatives and set the tone for all Woodbury residents and decision makers.

Wallace Wadd, 2530 Queensport Road, stated he is a member the Parks and Natural Resources Commission. He urged the City to build on efforts to create an integrated wholistic Environmental Stewardship Strategic Initiative as promised in the 2030 and 2040 Comprehensive Plans, and provide environmental initiative recommendations to the City Council. He urged the City Council to budget for and develop a strategic initiative to include adaptations to the changes in climate with a focus on our most vulnerable citizens.

Molly McCoolle, 8511 Timberwood Road, stated she is a senior at Woodbury High School and President of Environmental Club, representing Woodbury youth. She added she has noticed changes in the ponds and creeks in the City's neighborhoods. Algae has been linked to poisonings in pets and children, and puts a green smear on our City. She strongly advised that the City Council adopt the Environmental Stewardship Strategic Initiative so residents and future generations can enjoy our City.

Della Shardt, 3191 Canterbury Circle, stated she is a senior at Woodbury High School and a member of Environmental Club. She added one of the largest problems facing pollinators is a lack of plants that are beneficial or necessary for them to thrive. This is exacerbated by lawns, which are ecological dead zones and have many negative impacts. She noted Environmental Stewardship Strategic Initiative could counteract these effects and keep Woodbury a healthy and safe place to live.

Roger Green, 1254 Donegal Drive, complimented Chair Bjerkness Greta for articulating the call to action that the Commission has put forward to the City Council. He added he has served on many City Commissions over the years. He noted this is the time to advance the goals articulated in the city's 2040 Comprehensive Plan. The Commission has recommended that you elevate this work to a strategic initiative, and he recommend that the City Council give it serious consideration. Environmental sustainability is an area that warrants dedication of more resources.

Reverend Anna Doherty, 3308 Northview Lane, stated she is Rector at Christ Episcopal Church. She urged the City Council to act on this matter as people of faith, on behalf of God's good creation. She added Woodbury is a wonderful city to live in, and she urged the City Council to consider this environmental initiative as part of what we can do as people of faith.

Mayor Burt thanked the residents for their comments and efforts. She added the City Council is preparing to meet in Council Retreat, at which time the City Council reviews input from the community survey and considers these types of initiatives.

Consent Agenda Item 6A

Councilmember Wilson stated she intends to vote differently.

Councilmember Date moved, seconded by Councilmember Morris,

To approve the May 11, 2022 City Council Meeting Minutes

Voting via voice:

Kim Wilson – nay
Andrea Date – aye
Steve Morris – aye
Jennifer Santini – aye
Anne Burt – aye

Transportation Report (2nd meeting of the month, May-October)

Engineering Director Chris Hartzell gave a report on upcoming roads projects:

- Hudson Road turn lanes and water main at Karen Drive – minor lane closures necessary at the intersection. To be completed late fall 2022
- Hudson Road between Settlers Ridge Parkway and Manning Avenue – widening roadway to accommodate dedicated turn lanes and a new traffic signal. To be completed by late August 2022
- Lake Road and Pioneer Drive Intersection Improvements – single lane roundabout and pedestrian safety improvements. Closed from June-August, open before school starts. Intersection will have designated detour routes.

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- Lake Road 4 to 3 Lane Conversion and Pavement Management Project – includes mill and overlay, lane conversion, trail rehabilitation, 2-week intersection closure at Lake Road and Courtly Road, but Lake Road will remain open to traffic. Scheduled to start June-August.
- I-94 Construction between Century Avenue and the St. Croix River - preliminary work to begin in fall 2022. Addition of a new eastbound turn lane from 494 to Woodbury Drive. Pedestrian improvements along arterial interchanges, and bikeable shoulders along Hudson Road in the Afton/Lakeland area. There will be slowdown during construction, expected to be completed in fall 2024.
- Gold Line Project - currently out for bid with construction to begin later this year, and service to begin in 2025.
- Edgewood Avenue Culvert Replacement – Edgewood Avenue will have local access only. The project is expected to take about 6 weeks this summer, and the road will be closed at that location with detours.
- Ojibway Park parking lot - entire parking lot will be closed during construction. Park and facilities will remain open. City Staff worked with School District to facilitate parking in adjacent parking lot during off hours in the summer. Construction to begin in August 2022 and completed in October 2022.
- Rejuvenator Project – annual pavement rejuvenator will be a 1-week project, expected to take place in July. Notice will be sent to all homeowners and roads will remain open.
- City Hall parking lot - new pavement surfaces and improved drainage. There will be access to City Hall but reduced parking. City Staff is developing a communication plan. Construction to begin at the end of June 2022 and completed in August 2022.

Mr. Hartzell stated additional information on all projects can be found on the City's online interactive Capital Improvement Projects tool at Woodburymn.gov/CIP, and residents can sign up to receive InTouch email notifications.

City Administrator's Report

City Administrator Clint Gridley gave a report on upcoming City meetings:

- June 6, 2022 – Planning Commission, 7:00 p.m.
- June 7, 2022 – Parks and Natural Resource Commission, 7:00 p.m., Ash North and South Conference Room
- June 8, 2022 – City Council Strategic Planning Retreat, Eagle Valley Golf Course Banquet Room
- June 15, 2022 – City Council Regular Meeting and Public Hearing, 7:00 p.m.
- June 20, 2022 – Planning Commission, 7:00 p.m.
- June 24, 2022 – Audit Investment Commission, 7:30 p.m., Ash North and South Conference Room
- June 29, 2022 – City Council Workshop and Regular Meeting, 7:00 p.m.

Councilmember Wilson asked when Copper Oaks will be reviewed by the City Council. She asked whether there is a timeline. Mr. Gridley stated the developer is assessing their options. He added letters with updated information have been sent to all residents within 500 feet of the development. He noted the City is in a neutral position, pending feedback and notification from the developer.

Councilmember Date asked whether she could address this issue. Mr. Gridley stated this is not an agenda item, and Councilmember Date recused herself.

Adjournment

Mayor Burt moved, seconded by Councilmember Morris, to adjourn the meeting at 9:04 p.m.

Voting via voice:

Kim Wilson – aye
Andrea Date – aye
Steve Morris – aye
Jennifer Santini – aye
Anne Burt – aye

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Respectfully submitted,

Kimberlee K. Blaeser

Kimberlee K. Blaeser, City Clerk

Approved by the Woodbury City Council on June 15, 2022