

Minutes
Woodbury City Council
Wednesday, June 29, 2022

Pursuant to the due call and notice thereof, a regular meeting was duly held virtually and at Central Park, Valley Creek Room, 8595 Central Park Place, on the 29th day of June 2022.

Call to Order

Mayor Anne Burt called the meeting to order at 6:30 p.m.

Mayor Burt welcomed those listening and attending. She said members of the public may attend the meeting but will be required to comply with social distancing parameters as determined by the City. Members of the public may also join the meeting using a PC, Mac, iPad, iPhone or Android device. Public comments will be accepted during the meeting both in person and by using the link to the virtual meeting to join the meeting and then submit your questions via the online Q&A feature within the meeting. Questions regarding the meeting will also be taken between the hours of 8:00 a.m. to 4:30 p.m. via email council@woodburymn.gov or call 651-714-3524 and leaving a voicemail message.

Pledge to Flag

Audience, staff, and Council pledged allegiance to the flag of the United States of America.

Roll Call

Upon roll call the following were present: Mayor Anne Burt, Councilmembers: Kim Wilson, Andrea Date, Steve Morris, and Jennifer Santini. Absent: None

Others Present: Clinton Gridley, City Administrator

Special Order of Business

No Items Scheduled

Open Forum

The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on subjects, which are not a part of the meeting agenda. Persons wishing to speak must complete a sign-up sheet prior to the start of the meeting. Give the sign-up sheet to any staff person. Speakers are limited to two minutes each. The Council will listen attentively to comments but, in most instances, will not respond at the meeting. Typically, replies to the concerns expressed will be made via letter or phone call within a week.

Consent Agenda

All items listed under the consent agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote by roll call of a majority of the members present. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event, the items will be removed from the consent agenda and considered a separate subject of discussion by the Council.

Councilmember Wilson requested that Consent Agenda Items A and B be moved to Discussion.

Item A Watermark, Final Plat and Development Agreement, Project No. 04-2022-00498. This item was pulled from the consent agenda and moved to discussion.

Item B Approval to Appoint Election Judges – August 9, 2022 Primary Election. This item was pulled from the consent agenda and moved to discussion

Item C The abstract of bills includes payments made from the operating or project budgets for expenses of the city. The expenditures are from all funds of the city. Any purchased contracts requiring signature of the mayor and City Administrator is hereby approved. Staff recommends approval of the abstract of bills for June 10, 2022 in the amount of \$1,174,260.32 and June 17, 2022 in the amount of \$1,711,419.68.

Councilmember Date moved, seconded by Councilmember Morris, to approve Consent Agenda Item C.

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Voting via voice:

Kim Wilson – aye
Andrea Date – aye
Steve Morris – aye
Jennifer Santini – aye
Anne Burt – aye

Discussion

A. Consent Agenda Item A. Watermark, Final Plat and Development Agreement, Project No. 04-2022-00498

Councilmember Wilson stated she will be voting differently.

Councilmember Morris, seconded by Councilmember Santini,

To adopt a motion approving Watermark, Final Plat, Project No. 04-2022-00498

Voting via voice:

Kim Wilson – nay
Andrea Date – aye
Steve Morris – aye
Jennifer Santini – aye
Anne Burt – aye

Councilmember Morris moved, seconded by Councilmember Santini,

To adopt a motion to authorize the Mayor and City Administrator to execute the Development Agreement with all approvals subject to the conditions as outlined in Council Letter 22-184 and listed below:

1. All conditions of Planned Unit Development and Preliminary Plat approval shall remain in full force and effect.
2. The Final Plat shall include all necessary easements to match the utility plans being prepared by the City's consultant engineer.
3. The final street names shall be reviewed and approved by the Chief Building Official.
4. This Final Plat approval shall be contingent on meeting all required findings of Section 21-16 of the Woodbury City Code.
5. Prior to the release of the Final Plat, a Developer Agreement shall be executed.
6. The Developer shall be financially responsible for 100 percent of all storm sewer, sanitary sewer and water main area and connection charges applicable to the property. These charges are identified in a preliminary report prepared for the project and shall be in the Development Agreement.
7. Plat approval and release shall be conditional on adherence to all requirements of the city attorney, including, but not necessarily limited to, any express requirements contained in the city attorney's plat opinion.
8. All permanent easements and rights-of-way (ROW) necessary for existing and proposed street and utility improvements within the plat boundary shall be granted to the City at no cost or paid for by the Developer.
9. Prior to the release of the Final Plat, the Developer shall execute an approved Operations & Maintenance Plan which shall include maintenance responsibilities for all onsite utilities including the stormwater reuse system.
10. The Final Plat shall be recorded prior to issuance of a building permit.
11. Park dedication shall be paid in cash in lieu of land dedication. Payment shall be made prior to the release of the Final Plat.

Voting via voice:

Kim Wilson – nay
Andrea Date – aye
Steve Morris – aye
Jennifer Santini – aye
Anne Burt – aye

B. Consent Agenda Item B. Approval to Appoint Election Judges – August 9, 2022 Primary Election

Councilmember Wilson stated she will be voting differently.

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Councilmember Santini, seconded by Councilmember Morris,

To adopt the following resolution

Resolution 22-145

Resolution of the City of Woodbury, Washington County, Minnesota appointing election judges for the August 9, 2022 Primary Election.

Voting via voice:

Kim Wilson – abstain
Andrea Date – aye
Steve Morris – aye
Jennifer Santini – aye
Anne Burt – aye

City Administrator's Report

Mr. Gridley reviewed upcoming City meetings:

Items Scheduled for the Council Workshop Meeting of June 29, 2022:

1. Post 2022 Legislative Session Review
2. Community Engagement Strategy (1)
3. Financial Reporting to City Council Policy

Preliminary Items Scheduled for the Planning Commission Meeting of July 11, 2022:

1. Woodlane Drive Station Park and Ride, Planned Unit Development, Conditional Use Permit, Preliminary Plat, Site and Building Plan, Project No. 08-2022-00483

Preliminary Items Scheduled for the Council Workshop Meeting of July 20, 2022:

1. Central Park Project update (4)
2. 2021 Performance Measures Report
3. Review of Long-Term Financial Projections, Preliminary 2023 Property Tax Target

Preliminary Public Hearings Scheduled for July 27, 2022:

1. Amend 2019 Annual Action Plan
2. Woodlane Drive Station Park and Ride, Planned Unit Development, Conditional Use Permit, Preliminary Plat, Site and Building Plan, Project No. 08-2022-00483

Other Meetings:

1. Council Listening Session – Water Quality in Woodbury, June 30, 6 p.m., Meeting will be held via Microsoft Teams
2. Economic Development Commission, July 26, 7:30 a.m., Ash North and South Conference Rooms

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Adjournment

Mayor Burt moved, seconded by Councilmember Morris, to adjourn the meeting at 6:40 p.m.

Voting via voice:

Kim Wilson – aye
Andrea Date – aye
Steve Morris – aye
Jennifer Santini – aye
Anne Burt – aye

Respectfully submitted,

Kimberlee K. Blaeser

Kimberlee K. Blaeser, City Clerk

Approved by the Woodbury City Council on July 27, 2022