

## MINUTES

### WOODBURY HOUSING AND REDEVELOPMENT AUTHORITY

September 29, 2021

Pursuant to the due call and notice thereof, a regular meeting of the Woodbury Housing and Redevelopment Authority was duly held at the Woodbury City Hall, 8301 Valley Creek Road, on the 29<sup>th</sup> day of September 2021.

#### Call to Order

Chair Anne Burt called the meeting to order at 7:10 p.m.

Chair Burt welcomed those listening and attending. She said members of the public may attend the meeting but will be required to comply with social distancing parameters as determined by the City. Members of the public may also join the meeting using a PC, Mac, iPad, iPhone or Android device. Public comments will be accepted during the meeting both in person and by using the link to the virtual meeting to join the meeting and then submit your questions via the online Q&A feature within the meeting. Questions regarding the meeting will also be taken between the hours of 8:00 a.m. to 4:30 p.m. via email [council@woodburymn.gov](mailto:council@woodburymn.gov) or call 651-714-3524 and leaving a voicemail message.

#### Roll Call

Upon roll call the following were present: Chair Anne Burt, Kim Wilson, Andrea Date, Steve Morris, Jennifer Santini. Absent: None.

Others Present: Janelle Schmitz, HRA Clerk; Clinton Gridley, HRA Executive Director; Karl Batalden, Community Development Coordinator; and Scott Riggs, City Attorney.

#### Consent Agenda

All items listed under the consent agenda are considered to be routine by the HRA Board and will be enacted by one motion and an affirmative vote by roll call of a majority of the members present. There will be no separate discussion of these items unless a Commissioner or citizen so requests, in which event, the items will be removed from the consent agenda and considered a separate subject of discussion by the Board.

Item A Approval of Minutes – September 8, 2021, HRA Meeting

Member Santini moved, seconded by Member Date, to approve the Consent Agenda items.

#### Voting via voice:

Kim Wilson – aye  
Andrea Date – aye  
Steve Morris – aye  
Jennifer Santini - aye  
Anne Burt – aye

#### Public Hearings

No items scheduled

#### Discussion

##### A. Authorization of the 2022 Not-to-Exceed HRA Levy

Community Development Coordinator Karl Batalden reviewed the proposed HRA not-to-exceed property tax levy, which is required to be authorized no later than September 30 prior to the year in which the levy will be in effect. The levy may not exceed 0.0185% of the community's estimated market value. The Woodbury HRA's maximum potential 2022 HRA levy would be \$2,055,421. The HRA budget proposal was evaluated at the September 15, 2021, City Council workshop.

Mr. Batalden stated, in terms of impacts, that the proposed 2022 levy amount is proposed at \$250,000, or 12.2% of the maximum allowable levy, which is a 0% change from 2021, and has remained flat since 2011. The proposed levy amount reduces the impact on the City's median-valued home by approximately 2.75 percent.

**MINUTES**

**WOODBURY HOUSING AND REDEVELOPMENT AUTHORITY**

**September 29, 2021**

Mr. Batalden stated City Staff recommends City Council approval of the 2022 HRA not-to-exceed levy, which can be decreased but not increased, with final adoption anticipated at the December 8, 2021 HRA meeting.

Staff recommends the HRA adopt the attached HRA Resolution 21-05 providing authorization of the 2022 not-to-exceed HRA levy in an amount of \$250,000.

Member Date moved, seconded by Member Santini,

To adopt the following resolution

**HRA Resolution 21-05**

**Resolution of the Housing & Redevelopment Authority of the City of Woodbury, Washington County, providing authorization of the 2022 not-to-exceed HRA levy in an amount of \$250,000.**

**Voting via voice:**

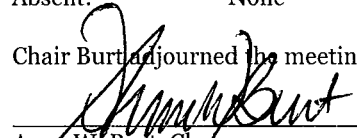
Kim Wilson – aye  
Andrea Date – aye  
Steve Morris – aye  
Jennifer Santini - aye  
Anne Burt – aye

**Adjournment**

Chair Burt moved, seconded by Member Date, to adjourn the September 29, 2021 Housing & Redevelopment Authority meeting.

Voting in Favor: Wilson, Date, Morris, Santini, Burt  
Absent: None

Chair Burt adjourned the meeting at 7:17 p.m.

  
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Anne W. Burt, Chair

Approved by the Woodbury Housing and Redevelopment Authority on October 27, 2021.