



APPLICATION FOR REGISTRATION
(CHOOSE TYPE BELOW)

Date _____ ICR# _____ (Office Use Only)

This application form requests information that may be classified as private or confidential under the Minnesota Data Practices Act. This information will be used to determine your eligibility for issuance of a solicitor or professional fundraiser registration. You are not legally required to provide the information. However, failure to provide the information, providing false information or omitting pertinent information will result in a denial of the permit or registration.

Please allow 10 business days for application processing.

Registration Type (check one)

<input type="checkbox"/>	Solicitor (No Fee – Registration Only) A person who goes from house-to-house, door-to-door, business-to-business, street-to-street, or any other type of place-to-place movement, for the purpose of obtaining or attempting to obtain orders for goods, wares, products, merchandise, other personal property, or services of which he or she may be carrying or transporting samples, or that may be described in a catalog or by other means, and for which delivery or performance shall occur at a later time.
<input type="checkbox"/>	Mobile Vendor (No Fee – Registration Only) A person who owns or operates a vehicle that is used to offer for sale, dispense or vend goods on the streets.
<input type="checkbox"/>	Professional Fundraiser (No Fee – Registration Only) A person including a corporation or other entity, who, for compensation, performs any solicitations or other services for a religious, political, social, or other charitable organization

Applicant Information

Complete Name: (First-Middle-Last)			
Alias/Maiden Name:			
Date of Birth:			
Hair Color:	Eye Color:	Height:	Weight:
Distinguishing Marks/Tattoos:			
Permanent/Home Address:			
Driver's License or Government Issued Identification:			
Home Phone:		Cell Phone:	
Local Address Where You Are Staying:			

Business Information

Company Name:	
Business Address:	
Business Phone:	
Contact Name: <i>(This person must be available by phone during the hours you are soliciting)</i>	
Contact Phone Number:	
MN Sales Tax ID Number:	
Dates you Intend to Conduct Business:	
Type of Business:	
Products or Services to be Sold:	

Vehicle Information - *List all vehicles that will be used*

Registered Owner:	
Make:	Model:
Year:	Color:
License Plate and State:	

Registered Owner:	
Make:	Model:
Year:	Color:
License Plate and State:	

Convictions

Have you been convicted within the last five years of any felony, gross misdemeanor, or misdemeanor violations of any state or federal statute or any local ordinance, other than non-moving vehicle minor traffic offenses? _____ If yes, please list below.

Type of Incident	Date of Incident	Disposition/Outcome

List the three most recent cities where you have conducted business as a peddler, solicitor, transient merchant, or mobile vendor.

Have you had a peddler, solicitor, transient merchant or mobile vendor license or registration revoked in last 5 years?

If yes, what city(s) and why?

Please list any required county licenses you have been issued.



City of Woodbury Department of Public Safety

General Authorization and Release of Private Data

I hereby authorize and grant my informed consent to permit the Minnesota Bureau of Criminal Apprehension to release and to make available to the City of Woodbury and/or its agents and/or representative of the following types of private data:

- Criminal History
- Driver’s License records for any and all states for which I have or currently am licensed.
- Arrest Warrant information including local, statewide, and national sources of information.

I understand my rights under Title 5, United States Code Section 552A, and the Minnesota Data Practice Act with regard to access and disclosure of Private Data. I hereby knowingly waive those rights with the understanding that information furnished will be used by the City of Woodbury in determining my suitability for licensure or registration.

This authorization shall be valid for a period of one year. I reserve the right to cancel the written authorization at any time prior to the expiration, by providing written notice to the City of Woodbury of that fact.

Full Name (first, full middle, last)		DOB
Signature <i>(please hand write.)</i>	Date	
Current Address	State	Zip
Daytime Phone Number		
Email Address		



Solicitor, Peddler, Mobile Vendor Ordinance Summary

Woodbury City Code Chapter 11 regulates Solicitors, Peddlers, and Mobile Vendors operating in the City. If you plan to conduct business in Woodbury as a solicitor, peddler, or mobile vendor, you should be aware of the following:

Peddlers must first obtain a city license. Solicitors and Mobile Vendor Drivers must register and obtain a certificate of registration. Each individual must apply in person at the Woodbury Public Safety Department located at 2100 Radio Drive and must show a driver's license or government issued identification at the time of their application.

Solicitors peddlers, and mobile vendor drivers must visibly display their permit or certificate of registration in a conspicuous place on the person's outer garment or clothing when they are conducting business in the City of Woodbury. They must also have their picture identification with them.

Solicitors and Peddlers must not approach a residence that displays a "No Solicitors" sign.

The following activities are prohibited and will result in the revocation of your peddlers permit or solicitor registration and may result in criminal charges:

- Providing false information on your permit application.
- Failing to provide proof of license or registration, and identification when requested; or using the license or registration of another person.
- Conducting business before 8:00 a.m. or after 8:00 p.m.
- Conducting business in a way to create a threat to the health, safety and welfare of any individual or the general public.
- Obstructing the free flow of either vehicular or pedestrian traffic on any street, alley, sidewalk or other public right of way.
- Making false or misleading statements about the product or service being sold, including untrue statements of endorsement.
- Claiming to have the endorsement of the City solely on based on the City having issued a license or certificate of registration to that person.
- Remaining on the property of another when requested to leave, or otherwise conducting business in a manner a reasonable person would find obscene, threatening, intimidating or abusive.

Violations of this ordinance are a misdemeanor and are punishable by up to a \$1000 fine and 90 days in jail.

I hereby affirm that the information provided on this application is correct upon penalty of voiding any license or registration issued here under. I also affirm that I have read the above summary of the city ordinance as it pertains to peddling and soliciting. I understand and agree to follow the rules and regulations. I understand that if I do not follow the rules and regulations my license or registration will be revoked and I may be subject to criminal prosecution.

Signature <i>(please hand write)</i> :	Date:
--	-------

THIS PAGE INTENTIONALLY LEFT BLANK



APPLICATION FOR REGISTRATION

RECEIPT

NAME OF APPLICANT: _____

DATE OF APPLICATION: _____

TIME: _____

Signature of Person Accepting Application

This receipt DOES NOT constitute an Approved Registration.