What is the Water Efficiency Incentive Program?

The City of Woodbury is dedicated to helping its residents and businesses increase water efficiency throughout the city. We are offering an incentive program for commercial and residential irrigation rate paying customers who are committed to reducing the amount of water used for irrigation.

The program is designed to provide a structured procedure for implementing water efficiency improvements. This cost-share program aims to support the installation of state-of-the-art irrigation technologies to existing metered irrigation systems.

If the project scope includes an irrigation controller, the program requires it be certified through Environmental Protection Agency’s Water Sense Program. More information is available at epa.gov/WaterSense/

Questions about the Water Efficiency Incentive Program?
Please contact:

Spencer Hilgers
Environmental Resources Technician
water@woodburymn.gov
(651) 714-3720

Public Works
2301 Tower Dr
Woodbury, MN 55125

Disclaimers
The city will not be responsible for the installation of any equipment or the execution of any system performance audits. No warranty or guarantee is or will be provided by the city for work completed under this program. Installation is to be handled by the irrigation rate payer or a third party contractor.

The city’s share of the funds will be reimbursed upon verification of purchase, payment for and installation of improvements, as well as the completion and submission of all necessary documentation. The city reserves the right to approve, modify or reject any cost-share proposals as it sees fit.
About the program
The City of Woodbury will share in 50 percent of the cost (not to exceed $8,000) to approved projects of commercial and residential irrigation rate payers. Submitted applications must include projects that seek to improve the water efficiency of existing irrigation systems. **Participants must apply and receive approval from the city before implementing improvements to be eligible for cost-share.**

Applicants may request funding for the costs of auditing, upgrading and/or maintaining an existing irrigation system. The city will not provide cost-share for any technologies not deemed appropriate or approved through this program. Participants will be selected on the proposed project’s potential to improve irrigation system water efficiency.

Participants of the program must agree to:
- Allow the city to verify completed improvements match scope of work;
- Allow information gathered under this program (including the irrigation rate payer’s name) to be used in future recommendations to City Council, city communications, and presentations.

Step 1: Apply for the program
Complete an application at [woodburymn.gov/commercialirrigation](http://woodburymn.gov/commercialirrigation). Application will be available February 1 through May 15.

Step 2: Prepare for project
If accepted into the program, you will be asked to submit:
- Signed contract with your irrigation system contractor outlining the financial cost, scope of the work and timeline for completion.
- Completed Contact Information document

Step 3: Implement improvements
Once you have received notice to proceed:
- Pay for all costs for the irrigation system upgrade and services provided under the contract.
- Provide an itemized invoice and copy of the cancelled check (including backside showing that it has cleared the bank) to the City of Woodbury.

Upon submission of all requirements, the city will reimburse the user for the approved amount of project costs.

2020 Program Timeline

<table>
<thead>
<tr>
<th>Month</th>
<th>Description</th>
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<tr>
<td>May-June</td>
<td>Participants submit required documentation and receive notice to proceed with approved work from the city.</td>
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<tr>
<td>June-Sept</td>
<td>Complete irrigation efficiency improvements.</td>
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<tr>
<td>September</td>
<td>City staff may inspect to verify work is completed as agreed to in signed contract.</td>
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<tr>
<td>November 2nd</td>
<td>Submit proof of payment and receive reimbursement.</td>
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Look for the Water Sense label on all irrigation controllers.